

# GLEAM FABMAT LIMITED

CIN: U28999DL2018PLC335610

5504/15, G/F, Basti Harpool Singh Sadar, Bazar Delhi, 110006

Website: [www.gfl.org.in](http://www.gfl.org.in). E-mail ID: [info@gfl.org.in](mailto:info@gfl.org.in)

## **NOTICE OF 2<sup>ND</sup> ANNUAL GENERAL MEETING** **REMOTE E-VOTING INFORMATION AND BOOK CLOSURE**

1. Notice is hereby given that the 2<sup>nd</sup> Annual General Meeting (AGM) of the members of Gleam Fabmat Limited (Company) will be held on Friday, 05<sup>th</sup> day of March, 2021 at 04:00 P.M. at the registered office of the company at 5504/15, G/F, Basti Harpool Singh Sadar, Bazar Delhi, 110006 on shorter notice, to transact the businesses as set out in the Notice of AGM in compliance with the applicable provisions of the Companies Act, 2013 (Act) and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) read with General Circular issued from time to time, respectively circular issued by the Ministry of Corporate Affairs ("MCA Circular/s").
2. Electronic copies of the Notice of the AGM and the Annual Report for the financial year ended March 31, 2020 of the Company shall be sent to all the members, as on the cut-off date i.e, 19<sup>th</sup> February, 2021, whose email ids are registered with the Company/RTA/Depository participant(s). Please note that the requirement of sending physical copy of the Notice of the 2<sup>nd</sup> AGM and Annual Report to the Members have been dispensed with vide MCA Circular/s and SEBI Circular. The Notice and the Annual Report will also be available and can be downloaded from the website of the Company [www.gfl.org.in](http://www.gfl.org.in) and on the website(s) of the stock exchanges i.e. BSE at [www.bseindia.com](http://www.bseindia.com) respectively, where the Company's shares are listed.
3. The facility of casting the votes by the members ("e-voting") will be provided by Central Depository Services (India) Limited and the detailed procedure for the same shall be provided in the Notice of the AGM. The remote e-voting period commences on 02<sup>nd</sup> March, 2021 (09:00 A.M.) and end on 04<sup>th</sup> March, 2021 (05:00 P.M.). During this period, members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 24<sup>th</sup> February, 2021, may cast their vote by remote e-voting or by e-voting at the time of AGM.
4. Members, who are holding shares in physical/electronic form and their e-mail addresses are not registered with the Company/their respective Depository Participants, are requested to register their e-mail addresses at the earliest by sending scanned copy of a duly signed letter by the Member(s) mentioning their name, complete address, folio number, number of shares held with the Company along with self-attested scanned copy of the PAN Card and self-attested scanned copy of any one of the following documents viz., Aadhar Card, Driving License, Election Card, Passport, utility bill or any other Govt. document in support of the address proof of the Member as registered with the Company for receiving the Annual Report 2019-20 along with AGM Notice by email to [www.gfl.org.in](http://www.gfl.org.in). Members holding shares in demat form can update their email address with their Depository Participants. The notice of the AGM contains the instructions regarding the manner in which the

shareholders can cast their vote through remote e-voting or by e-voting at the time of AGM.

5. The Register of Members and Share Transfer books of the Company will remain closed from Saturday, February 27<sup>th</sup>, 2021 to Friday, March 05<sup>th</sup>, 2021. (both days inclusive).
6. The Notice of AGM and Annual Report for financial year 2019-20 will be sent to members in accordance with the applicable laws on their registered email addresses in due course.

**Place: Delhi**  
**Date: 24.02.2021**

**For Gleam Fabmat Limited**  
**Sd/-**  
**Amit Gupta**  
**Managing Director**  
**DIN: 03038181**